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## **ACTION PLAN** **2018-20**

### **Statement of Policy**

It is the view of the Parish Council that by planning for future activities in the Parish, a proactive attitude is projected rather than that of a reactive response.

The Council believes that Parishes form an important tier of Local Government at a “grass roots” level close to the people.

The Council will seek to play a key role in leading and empowering the local community.

The Council firmly believes in maintaining the fabric of the village and protecting the village environment.

### **Statement of Objectives**

- The Council will always practice open accountability, effective communication with residents, prompt response to residents' enquiries and suggestions and will hold open meetings. Fifteen Minutes will be allowed at each Full Council meeting for residents to express their views on items on the agenda, unless the Chairman agrees to take other matters.
- Use of the Turners Hill Parish News and the Council's web site will be key instruments in meeting the objectives above.
- In order to support the Clerk, the Council will provide any required reference books.
- All Councillors will undertake training to ensure they are able to fulfil their role and keep abreast of relevant current legislation.

## ACTION PLAN

AIM	OBJECTIVES	TO BE ACHIEVED BY	OUTCOME & WHO WILL PROGRESS THE WORK
<p>To finalise detailed plans for the Village Enhancement Scheme including the mini-roundabout on Church Road / Paddockhurst Road as approved in principle by WSCC CLC meeting in October 2013.</p> <p>To investigate funding for delivery of the scheme.</p>	<p>To provide a safer environment for all road users especially pedestrians.</p> <p>To allow the work to be carried out as soon as possible as apparently WSCC has limited funds available.</p>	<p>Continue to work with our Consultant and WSCC Highways on the design aspects of the proposal.</p> <p>Obtaining the support of our County Councillor for the amended scheme.</p> <p>The Neighbourhood Plan Committee will continue discussions with various businesses in order to obtain sponsorship. The Council will continue to allocate funding each year.</p> <p>Ideally work should be carried out in early 2019.</p>	<p>Several meetings have been held and are close to confirming a design to present to our County Councillor.</p> <p>Ongoing</p> <p>Work to be carried out by the NP/VES Committee with final decisions taken by Council</p>
<p>To maintain an overview of Clock Field development. This will be particularly important during initial groundwork stage and when highway works are carried out.</p>	<p>To ensure that work on the Clock Field Housing Development does not impact on residents and users of the Community Centre as far as possible</p>	<p>Working with the Developers of the site the Clerk will maintain a good working relationship so that any issues are quickly resolved and residents kept informed via the website and Parish News.</p>	<p>The Clerk has developed a good working relationship with the developers and some small problems have been easily overcome.</p>
<p>To agree detailed plans for Vicarage Field and Old Estate Yard development as per the Neighbourhood Plan.</p>	<p>To ensure that the detailed requirements for this development are adhered to and building work can begin in 2019/20.</p>	<p>The Neighbourhood Plan Committee will continue to work with Paddockhurst Estate.</p>	<p>Initial discussions have taken place and the landowners are working on designs to present to Members.</p> <p>Work to be carried out by the NP/VES Committee with final decisions taken by Council</p>

Affordable housing for residents.	As far as possible provide suitable affordable housing for residents.	The Neighbourhood Plan Committee working with MSDC and the Paddockhurst Estate during planning of all housing development sites.	Ongoing  Work to be carried out by the NP/VES Committee with final decisions taken by Council
To achieve some of the aims stipulated in our Infrastructure List.	Money from S106 funds needs to be allocated as per our list in order to achieve improvements to highways and to the community centre in order to a) improve safety and b) to cater for the increase in the population and provide adequate services.	Working with MSDC on the allocation of funding and its use.	To be discussed when S106 funds are available.
To ensure that the play area caters for all children in a safe and well-maintained facility.  To obtain a replacement piece of equipment.	To provide new inclusive play equipment at the Recreation Ground.  To continue improvements to the safety surface and removal of all bark areas.  MSDC had to remove one item following safety inspection, yet to be replaced.	The Clerk liaising with MSDC who own and are responsible the playground.  Use of S106 money as allocated  The Clerk liaising with MSDC who own and are responsible for the playground.	A new inclusive item of play equipment is to be installed in Spring 2018.  Work to be carried out by the Parish Clerk
To ensure the Neighbourhood Plan and Village Design Statement are adhered to.	To ensure that there are no conflicts on the use of our plan while there is not a District Plan in place so making parts of our Neighbourhood Plan 'out of date'.	Members will continue to make use of the Neighbourhood Plan and Village Design Statement when commenting on applications and will monitor the outcomes.	Ongoing  All Councillors
To ensure the Neighbourhood Plan remains current.	To ensure that the Neighbourhood Plan remains current and in-line	The adopted District Plan will be considered and its impact on our Neighbourhood Plan ascertained.	District Plan should be in place in January 2018.

	with the District Plan when adopted.	Should there be major implications for the Neighbourhood Plan it will be reviewed. 2017/18	Work to be carried out by the NP/VES Committee with final decisions taken by Council
Reduce energy usage for The Ark as much as possible.	To replace the boiler system (now 23 years old) in order to improve efficiency.	The Clerk will obtain quotations for the work to be carried out in summer 2018.	Quotations are being obtained.  The Clerk & RFO with ACE committee
Improved Website	To provide a new website which will be easier for staff to maintain and will provide more information for users.	The Clerk will investigate the best options and associated costs and will provide a report for Council. Website to be in place by the end of May 2018.	The Clerk is looking at three possible providers.  Recommendations from the Clerk
To provide an improved CCTV system.	In order to provide greater protection to people and the Community Centre the current system needs to be upgraded.	The Clerk will provide a report to ACE (the hall committee) on options and costings. The intention is to have this work carried out in 2018.	The Clerk
Additional cutting of grass verges and adjacent hedges alongside areas used as footways.	To provide clear verges in areas where residents have to walk.	Permission has been granted by WSCC for the Council to undertake this work at their own expense. Work will begin in 2017 and be ongoing.	This work has now begun.
To provide ongoing training for all Members and staff.	In order to fulfil their roles to the best of their ability and so make the Council as efficient and forward thinking as possible.	All new members are provided with information on their role and current position of the Council. All staff are to be provided with training appropriate to their respective work. The Clerk will provide information to Council on training as it becomes available.	New Member information pack is available and will be kept up to date by the Clerk. Several members and the Clerk and RFO have attended courses.  This remains ongoing.

ADOPTED ON: 5<sup>th</sup> February 2019

MINUTE REFERENCE: 198a

This document will be reviewed annually to ensure it covers the needs of the Council.