



Turners Hill Parish Council
The Ark
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TO ALL COUNCILLORS

1st April, 2020

You are summoned to attend a meeting of the PARISH COUNCIL to be held on TUESDAY 7th April 2020 at THE ARK at 7:30 pm.

C. A. Marsh

Clerk to the Council

A G E N D A

- 1 Apologies
- 2 Fifteen minutes for public participation
- 3 Declarations of personal and disclosable pecuniary interests in any agenda item listed
- 4 Chairman's announcements (attached)
- 5 To confirm the minutes of the meeting held on 3rd March, 2020 (attached)
- 6 Matters currently being pursued - report by the Clerk (attached)
- 7 Planning Applications
To consider the following applications:
 - DM/20/0833 Mr Julian McKenzie, 23 Withypitts
Proposed two storey side extension and single rear extension.
 - DM/20/0868 Worth Abbey, Paddockhurst Road
Replacement windows on the north elevation of the central teaching block, the replacement windows on all elevations of Butler House (Boarding House) and new vertical solar thermal hot water panels on an elevation of an internal courtyard at Worth Abbey. Listed Building Consent.
 - DM/20/1069 Worth Abbey, Paddockhurst Road
Three new 40 foot storage containers with associated works to the south west of the Abbey site (school campus area) and new vertical solar thermal hot water panels on an elevation of an internal courtyard of Worth Abbey.

- 8 Report on previous applications:
DM/20/0354 Sopers Ride, Selsfield Road Permission
- 9 To ratify the permanent appointment of Mrs Leanne Bannister as Responsible Financial Officer following the successful completion of her probationary period.
- 10 To consider admitting Mrs Leanne Bannister to the West Sussex Pension Scheme following the ratification of her permanent appointment.
- 11 Payments due for 2020/21
To consider approving the list of payments for the coming year. This will put the authority for payment in place (attached)
- 12 Online banking
To consider moving to online banking for all payments immediately following approval at the Council meeting. This is necessary under the current isolation rules set by the Government. Once the schedule of payments is agreed, payments will be made a couple of times a month and a report will be provided at the next Council meeting. The Financial Regulations already make provision for this method of approving/making payments.
- 13 To receive the minutes of the Cluster Meeting held on 5th March 2020 (attached)
- 14 To review Insurance Cover (please see attached Insurance Cover plus Schedule of Assets – changes are in red) (attached)
- 15 To consider the grant application from the Citizen's Advice Centre. £100.00 was donated on 7th March 2017, £0.00 on 1st August 2017 and £0.00 on 3rd March 2019 as discussed at the March meeting
- 16 To consider the grant application from AgeUk (attached)
The Grants Policy is attached for information when considering both item 15 and 16
- 17 To consider and adopt the Business Continuation Policy during the Coronavirus outbreak (attached)
- 18 Accounts Due for Payment
Details attached – please submit any questions on the accounts to the Clerk by **Thursday 2nd April** so that the correct information can be reported at the meeting
- 19 Correspondence (attached)
- 20 Confidential Item