



Turners Hill Parish Council
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TO ALL COUNCILLORS

31st August 2021

You are summoned to attend a MEETING OF THE PARISH COUNCIL to be held on TUESDAY 7th September 2021 at 7.30 pm.

C. A. Marsh

Clerk to the Council

PLEASE NOTE: This meeting will be held in the Dove Suite. Entry and Exit will be via the doors to the patio.

Please sanitise your hands once inside the building and wear a mask until you are seated.

A QR code is on the door for you to scan with your phone and if you do not have that ability, the Clerk will ask for your contact details. These details will be kept for 21 days. The Parish Council will adhere to the General Data Protection Regulations whilst holding this information and will shred all details once the 21 days are up.

There will be no paper copies of the agenda available but details of the WiFi code will be on the table in order that the agenda can be viewed online.

The Fire Door, windows and entrance door will be left open during the meeting so please wear something warm. Thank you for your understanding.

A G E N D A

- 1 Apologies.
- 2 Fifteen Minutes for Public Participation
- 3 Declarations of interest in any agenda item listed
- 4 Chairman's Announcements
- 5 To confirm the Minutes of the Meeting held on 3rd August 2021 (attached)
- 6 Matters currently being pursued - report by the Clerk
- 7 Planning Applications
To consider the following applications:

DM/21/2824 Leese, Front Boundary of 17 Kingfisher Lane
Group of 3x Oak trees on front boundary of property. Request consent to fell to ground level.

DM/21/2928 Mr A Grew, Shamrock Cottage, North Street
Portugal Laurel – Fell all five and replace with new hedge.

DM/21/2940 Mr T Flanagan, The Main Building, Worth School, Worth Abbey,
Paddockhurst Road
Installation of External Kitchen Ventilation and infill of chimney
on associated remedial works. Listed Building Consent.

- 8 Report on Previous Applications
- 9 To consider the Parish Council's Response to the Draft West Sussex Transport Plan 2022-2036. The Draft Plan is available to view at www.westsussex.gov.uk/WSTPconsultation along with additional documents including a [Draft Plan snapshot](#), Sustainability Appraisal, Habitats Regulations Assessment and an Evidence Base document.
- 10 To receive a report on the Town and Parish virtual briefing on the District Plan and Site Allocations DPD held on 11th August 2021 and attended by the Clerk and RFO (attached)
- 11 To ratify the appointment, recommended by the Clerk, for a new Steward.
- 12
Electrics in the Dunlop Hall
To consider the estimate of £877 plus VAT for the work required following the Electrical Conditions Report. Please note that only one quote has been received because this is a course of action that has been designed by this contractor. Our previous contractor had a different approach that would have cost considerably more. I can confirm that this in line with Financial Regulations, which state that we should '**strive**' to obtain three quotations for contracts between £100 and £3000 (attached)
- 13 To review the Risk Assessment for 2021/22 (attached)
- 14 Civic Award – arrangements last year were for written nominations to be sent to the Clerk by end of October for consideration by Councillors in November and presentation in January
- 15 To consider purchasing a replacement bench for the one on the lower green on North Street which is rotten and beyond repair (attached)
- 16 Allotment Plots – As requested, the posts with numbers on them have been made by the Steward, we now need two volunteers to install them.
- 17 To consider a grant application from AgeUK for £200.00 (attached)
- 18 To consider the Remembrance Day wreath donation
- 19 Completion of the Annual Audit for the year ended 31st March 2021 – No comments were made by the external auditors.
- 20 To consider a Working Group to meet and study the Local Government Boundary Commissions' draft recommendations for Mid Sussex District Council (attached)

21 Accounts Due for Payment

Details attached – please submit any questions on the accounts to the Clerk by 6th September so that the correct information can be reported at the meeting

22 Correspondence