

MEETING OF THE ARK COMMUNITY EXECUTIVE

Thursday 18th April 2024 at 10.00 am.

This meeting will be held in the Dove Suite – access is via the patio door.

AGENDA

1 To consider changing the floor in the Dunlop Hall to a different type.

Benefits – The floor would not need to be sanded and re-lacquered yearly at an approx. cost of £800. The surface would not be as slippery as this can be an issue with the existing flooring.

Disadvantages – the initial cost to install; especially if the opted choice was to replace the undercarriage of the entire floor.

2 To consider the quote from Roman Heating

A section of pipe needs to be replaced to repair a leak. Quotation provided at a sum of £1080. This would be carried out if approved at the same time as the water heater is drained and de-scaled on the service visit.

3 To consider subscribing to Hitched –

Hitched is a is the UK's number 1 Wedding Planning App.

Advantages - The expectation would be that this will generate more wedding bookings/enquiries and bring in more revenue for the Ark.

Disadvantages – The enquiries may not transfer into actual bookings and the risk that The ark may not make a return on the investment. The quoted cost for Hitched to list The Ark as a wedding venue would be £1099 + VAT or £91.58 + VAT a month.

4 To consider getting the gutters cleaned on The Ark

(Due to difficulty accessing the gutters most companies would use a gutter vacuum to carry this out. Quotes provided)

To consider getting the Solar Panels cleaned.

5 To discuss any ideas or aims for The Ark to achieve in the coming financial year.

If any projects are identified these will form part of the Parish Council's Action Plan.

6 . Current Financial Situation

To note the financial position as:

| | Year to date |
|-------------|--------------|
| Income | £66,367 |
| Expenditure | £72,550 |

Repairs and Renewals fund:-

| | |
|-----|-----------|
| B/F | £6,984.63 |
|-----|-----------|

9. Updates

- a. A mail out was carried out to write to all religious organisations to inform them about The Ark facilities available to them. The purpose was to raise awareness of The Ark as a suitable venue and to obtain additional bookings.
- b. The bollard lighting in the car park is currently not working – an electrician should be attending to look at this shortly. Unfortunately, the contractor who installed the bollards has ceased trading.

b. CCTV/door entry system

A Contractor has been booked in to service the CCTV and door entry systems.

10. Future Bookings

Current regular bookings are: -

- Karate
- Tiny Tekkers
- Post Office
- Badminton
- Hilltop WI
- Art Societies
- Gymnastics
- Pilates
- Yoga
- Choir
- Gales & Crawley Down Badminton
- Sensory Network
- Creative writing class
- Move It or Lose It (Trial period)
- Slimming World
- Badders badminton

Other events booked: -

- 27.04 Children's Party
- 28.04 Children's Party
- 2.05 Polling Station MSDC
- 8.05 Stroke Association
- 12.05 Children's Party
- 18.05 Children's Party
- 19.05 Children's Party
- 25.05 Children's Party
- 1.06 Private Party
- 22.06 Children's Party
- 22.06 Repair Café
- 5.07 Conservative Party meeting
- 14.07 WHS Summer Show & Fete

11. Confidential items

To consider the temporary exclusion of the public and press due to the confidential nature of the business to be discussed.