



Turners Hill Parish Council
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TO ALL COUNCILLORS

27th January 2020

You are summoned to attend a meeting of the PARISH COUNCIL to be held on TUESDAY 4th February 2020 at THE ARK at 7:30 pm.

C. A. Marsh

Clerk to the Council

A G E N D A

- 1 Apologies
- 2 Fifteen minutes for public participation
- 3 Declarations of personal and disclosable pecuniary interests in any agenda item listed
- 4 Chairman's announcements
- 5 To confirm the minutes of the meeting held on 14th January 2020 (attached)
- 6 Matters currently being pursued - report by the Clerk
- 7 Planning Applications
To consider the following applications:
 - DM/19/4231 Tremains Farm, Treemans Road, Horsted Keynes
Explanation with regard to why this is on this Parish Council's agenda is attached
 - DM/20/0121 Mr R Foster, Burleigh Quarry Farmhouse, East Street
Variation of condition 5 relating to planning reference DM/16/4604 to retain the existing storage barn to the East of the new dwelling.
 - DM/20/0139 Mr D Tancred, Bonavista, East Street
Double storey rear extension
 - DM/20/0330 Mrs T Mugridge, 1 Mountfield Court, Lion Lane
4 x Ash – Fell. 2 x Hawthorn – reduce crown by up to 3m. Ash – reduce to previous cut points.

- 8 Report on previous applications
- 9 The Annual Parish Assembly meeting must be held between 1st March and 1st June. Council needs to decide a date and agree a speaker/topic. The suggested date is 19th May 2020 at 7:30pm
- 10 To agree a date for the Annual Council Meeting to be held in May. The suggested date is 5th May 2020 at 7:30pm followed by the monthly meeting
- 11 To consider a request from South of England Agricultural Society to undertake the selling of admission tickets on behalf of the Society for the South of England Show 2020
- 12 To review the following policies, no changes have been made. To consider whether policies have to be reviewed every year (attached):
 - a Code of Conduct for Officers of the Council
 - b Co-option Procedures
 - c Financial Risk Processes, Procedures and Internal Controls
 - d Internal Controls for Self-Managed Risks
 - e Management of Staff
 - f Payroll Procedures
 - g Recruitment Policy
 - h Reserves Policy
 - i Sickness and Absence Policy
 - j Staffing Committee
 - k Training and Development Policy
- 13 To consider and adopt the following policies (attached):
 - a Procedures for the Parish Council Office
 - b Scheme of Delegation
- 14 Report on the Health and Wellbeing Meeting held on 21st January 2020 and attended by Mrs Steggles (report to follow)
- 15 To consider sending out the Allotment Agreement only when a new allotment holder takes on a plot rather than annually. At present the Allotment Agreement is sent out yearly.
- 16 To consider a grant application from the Twinning Association for £139.99 to purchase a new gazebo (attached)
- 17 To consider a grant application from St Leonards Church PCC for £119.99 to purchase a new vacuum cleaner (attached)
- 18 Accounts Due for Payment
Details attached – please submit any questions on the accounts to the Clerk by 3rd February so that the correct information can be reported at the meeting
- 19 Correspondence
- 20 Confidential