

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 2<sup>ND</sup> JUNE 2020 REMOTELY BY VIDEO CONFERENCE AT 7:30PM.**

PRESENT: Mr B Forbes (Chairman) Mrs S Hughesdon (Vice Chairman) Dr I Gibson  
Mrs C Jarvis Mrs T Mugridge and 0 members of the public

Due to the current pandemic, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4<sup>th</sup> April 2020. The regulations provide Councils with the power to hold their Council and Committee meetings remotely, by electronic means, between 4<sup>th</sup> April 2020 and 6<sup>th</sup> May 2021.

11 Apologies Mr O O’Grady Mr A Palin Mrs C Steggles

12 Public Participation

The Clerk, when adding the agenda to the website, requested that any Members of the public who wished to make any comments on the agenda should e-mail their questions and let her know if they would like to take part in the meeting so that she could provide them with the link to the meeting.

Mrs Mugridge had seen on Facebook a shop owner asking why the Sussex Flag was not flying in support of the NHS and was tempted to buy their own flag to raise on the flag pole. The Chairman advised we do not have a Sussex flag and the Clerk advised that the flag pole is owned and insured by the Parish Council and that there is a specific way to raise a flag. She also advised that the Stewards, who usually raise flags for the Parish Council, have been furloughed and therefore are unable to work. It was also noted that clapping for the NHS on a Thursday evening has now stopped.

13 Declarations of Personal and Disclosable Pecuniary Interests None

14 The Minutes of the Parish Council Meeting held on 5<sup>th</sup> May 2020, as circulated, were confirmed and signed by the Chairman.

The Clerk asked the Chairman if he could put a line through Mr O O’Grady’s name in the ‘Present’ section and initial it because he was not present and she had noted as much in the ‘Apologies’ section.

15 Matters currently being pursued by the Clerk

UKPN advised and sent photos to confirm, that the damaged area on the Lower Green on North Street has had soil and seed added.

A piece has been added to the Parish News and the website following concerns from residents on matters concerning dogs and bonfires.

The Speed Indicator Devices are again being set up around the Village. The Council still has the use of the Cluster SID until the next Parish Council on the list is ready to use it.

A Licencing Application had been received after the agenda had been distributed but the response is required before to the next meeting. The Clerk sent the details out to all Members:

LI/20/0572 Rachel and Kevin Mears, Rustic Mobile Bars, Unit 4, Fen Place Farm, East Street  
New Premises Licence

It was agreed that MSDC be informed that:

In response to the licensing application LI/20/0572 for Unit 4 Fen Place Farm, East Street Turners Hill. We understand that the application is for a Premises Licence to sell alcohol at this address to be consumed there or offsite. The application does not make clear the type of operation that will be taking place.

In Part 3, 'Description' it states that "they hire bars for outdoor functions." Do they intend that this application will cover the mobile bars for sale of alcohol when attending events away from Fen Farm? Clearly this cannot happen as the premises where alcohol is being sold will need to be licensed.

They also state they "want to offer wine tasting for events offsite" - again this application will not be able to grant a licence for that to happen as the site of the event will need to be licensed.

We simply cannot understand the second line in this section that states "We have had people mask for keg systems with kegs but need a licence to sale off site." [SIC] This sentence makes absolutely no sense at all. The sentence "Cocktails or bar training onsite" similarly affords no relevant information for the Council to consider.

This section does not address what it should do, i.e. give a description of the premises or any other information required by the notes to it.

Also in Part 3 'Operating Schedule', nothing in this section, which is arguably the most important of the whole application, gives any clear indication about the nature of the operation at the site. It therefore does not indicate how the licensing objectives will be promoted as there is nothing to judge it against.

It has vague references to offsite sales but does not elaborate, it mentions onsite large events but again there are no details.

In conclusion:

There is insufficient information about the nature of the operation and no information about how any of the licensing objectives will be promoted.

We therefore wish to make a representation that this application is not granted by the Licensing Authority.

16 Planning Applications

It was RESOLVED that MSDC be informed that:

DM/20/1584 The Monastery, Worth Abbey, Paddockhurst Road  
The Parish Council supports this planning application.

DM/20/1586 The Monastery, Worth Abbey, Paddockhurst Road  
The Parish Council supports this planning application.

DM/20/1557 Hartmires Investments Limited, Land at Turners Hill Burial  
Ground, Turners Hill Road  
The Parish Council supports the landscaping.

17 Report on Previous Applications

DM/20/1069 Worth Abbey, Paddockhurst Road Permission

18 ACE Meeting The minutes of the meeting held on 14<sup>th</sup> May 2020, as circulated, were noted and the Council RESOLVED to approve the appointment of Roman Heating to carry out the service of the boilers and water heater at a cost of £970.00 per annum and the appointment of Willow Windows to replace all the window panes, due to misting, at a cost of £3,735.

19 CAGNE Aviation Town and Parish Council Forum Virtual Meeting Dr Gibson had provided a report to all Members prior to the meeting attended on 23<sup>rd</sup> April 2020 and a copy of the report will be kept with these minutes. Dr Gibson also advised that Virgin Atlantic and British Airways will no longer be flying out of Gatwick.

20 Grant application from Kent Surrey Sussex Air It was RESOLVED that a grant would not be provided.

21 Grant application from Marie Curie It was RESOLVED that a grant would not be provided.  
The Chairman suggested that when the budget was reviewed at the end of the year, the Council should look at increasing the amount put aside for Grant Applications and the Grant Policy should be reviewed to include bodies outside Turners Hill.

22 Payment of Annual Subscriptions It was RESOLVED that the following subscriptions now due, be paid:

Society of Local Council Clerks £202.00

Association of Local Council Clerks £40.00

23 Statement of Accounts & Completion of Annual Return It was RESOLVED that the Accounts for the year ended 31 March 2020 be approved and adopted subject to audit. They were duly signed by the Chairman and the Responsible Financial Officer.

A question was asked as to the boilers requiring a major service as they are under warranty and what such a service entailed. The Clerk will investigate and report her findings at the next meeting.

24 Annual Governance Statement 2019/20 It was RESOLVED that the Annual Governance Statement 2019/20 be approved. It was duly signed by the Chairman and the Clerk.

25 Annual Return 2019/20 It was RESOLVED that the Accounting Statement in Section 2 of the Annual Return 2019/20 be approved. It was duly signed by the Chairman.

26 Accounts Due for Payment

It was resolved that:

1. The Accounts shown on the schedule as being due for payment be paid and
2. The Accounts shown on the schedule as being paid since the meeting held on 5<sup>th</sup> May 2020, be approved.
3. The Accounts schedule was duly signed.

27 Correspondence

Bus Route 84 will be reintroduced on Monday 1<sup>st</sup> June 2020 and will be operating the same non-school day timetable as that in place before the pandemic. Details have been added to the Council website but notification arrived too late for the Parish News.

The Council have not met the criteria for receiving the business grant and the reason for this is that they are a precepting authority. The RFO did check this with MSDC before she applied because she had read the exclusion on Page 10 of the guidance but was told she should still apply.

WSCC have advised that the Household Waste Recycling Sites will start accepting more items including wood, furniture and electrical items from Monday 1<sup>st</sup> June 2020.

MSDC have advised that parking charges are set to resume in Mid Sussex car parks from Monday 8<sup>th</sup> June 2020.

Vowels Lane, West Hoathly will be closed from the junction with Selsfield Road to the junction with Turners Hill Road on 22<sup>nd</sup> June 2020 from 9.30am to 2:30pm in order that Balfour Beatty can undertake urgent carriageway pothole repairs on behalf of WSCC.

28 Confidential Item

Meeting closed at 8:30pm

Signed .....Chairman

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7<sup>th</sup> July 2020