

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 7<sup>TH</sup> JULY 2020 REMOTELY BY VIDEO CONFERENCE AT 7:30PM.**

PRESENT: Mr B Forbes (Chairman) Mrs S Hughesdon (Vice Chairman) Dr I Gibson Mrs C Jarvis Mrs T Mugridge Mr O O’Grady and Mr A Palin and 0 members of the public

Due to the current pandemic, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4<sup>th</sup> April 2020. The regulations provide Councils with the power to hold their Council and Committee meetings remotely, by electronic means, between 4<sup>th</sup> April 2020 and 6<sup>th</sup> May 2021.

29 Apologies Mrs C Steggles

30 Public Participation  
The Clerk, when adding the agenda to the website, requested that any Members of the public who wished to make any comments on the agenda should e-mail their questions and let her know if they would like to take part in the meeting so that she could provide them with the link to the meeting. Nothing was received.

31 Declarations of Personal and Disclosable Pecuniary Interests None

32 Chairman’s Announcements The Chairman had nothing to report.

33 The Minutes of the Parish Council Meeting held on 2<sup>nd</sup> June 2020, as circulated, were confirmed and signed by the Chairman.

34 Matters currently being pursued by the Clerk  
At the previous meeting, the Clerk was asked why a major service is required on a brand new heating system because it will be under warranty. The boilers and water heater were installed two years ago and are therefore no longer under warranty. However, because Scott Combustion commissioned the equipment, the manufacturer’s warranty would not apply, therefore there would be a year’s warranty honoured by Scott Combustion. It is a legal requirement for any commercial property to have a CP15 certificate issued for boilers/water heaters. All boiler manufacturers state clearly in their literature a major service is to be carried out at a minimum every year and depending on the environment they are installed, it may be the case they require a major service four to six times a year. A major service entails checking the condition of the gaskets and replace as required. Check insulation, the condition of ignition electrode and ionisation probe, clean and ensure correct position/distancing, replace if required. Inspect and clean burner indirect and clean heat exchanger. Check and clean the fan, clean the condensate trap, test and calibrate combustion to ensure combustion in high and low to meet the manufacturer’s instructions. Carry out gas compliance checks to meet with gas regulations.

A minor service entails the visual inspection of the appliances, clean the probe and electrode, test and adjust combustion in high and low, make adjustments if necessary. Complete gas safety checks to comply with gas regulations

A Licencing Application had been received after the agenda had been distributed but the response is required before to the next meeting. The Clerk sent the details out to all Members:

LI/20/0696 BA Beare and Sons, Tulleys Farm, Turners Hill Road  
Vary the licensable activity of Exhibition of a Film to include the showing of films outdoors and change the hours.

It was agreed that MSDC be informed that:

In response to the above licensing application LI/20/0696 the Parish Council supports this licensing application but would request that some kind of signage would inform visitors to the film to "Please respect the neighbours and leave the site quietly".

35 Planning Applications

It was RESOLVED that MSDC be informed that:

DM/20/1846 Rashes Farm, Selsfield Road  
The Parish Council supports this planning application.

DM/20/1847 Rashes Farm, Selsfield Road  
The Parish Council supports this planning application.

36 Report on Previous Applications

DM/20/1266	Worth School, Paddockhurst Road	Permission
DM/20/1183	Worth Abbey, Paddockhurst Road	Permission
DM/20/1250	Beechfield, London Road, Balcombe	Permission
DM/20/1584	The Monastery, Worth Abbey, Paddockhurst Road	Permission
DM/20/1586	The Monastery, Worth Abbey, Paddockhurst Road	Permission
DM/20/1557	Land at Turners Hill Burial Ground, Turners Hill Road	Permission

37 PCC Focus Virtual Meeting attended by Mr Forbes and the Clerk on 3<sup>rd</sup> June 2020 and the report had been provided with the agenda.

Mr O'Grady commented that he had noticed Nitrous Oxide canisters behind benches at the recreation ground and asked if a sign could be erected at The Ark or on the recreation ground. The Clerk will investigate the possibility of a sign and advised that following a Cluster Meeting she had attended, it is apparent that this is a problem being seen by all surrounding villages.

38 Parish, Town and District Communications Virtual Meeting attended by the Clerk on 11<sup>th</sup> June 2020 and the report had been provided with the agenda. The Clerk advised that details of the MSDC Play Days at Home scheme have been sent to the school. Councillors with connection to the school will also be sent the information.

39 Minutes of the Finance Virtual Meeting held on 23<sup>rd</sup> June 2020, as circulated, were noted.

40 Financial Regulations Policy It was RESOLVED to approve this policy.

41 Salt Bin Audit Mr O’Grady volunteered to complete the audit and return it to the Clerk by 3<sup>rd</sup> August 2020.

42 Donations to St Leonard’s Church and the Parish News It was RESOLVED to donate £600 to St Leonard’s Church for the upkeep of the Church Yard and £600 to the Parish News towards production cost.

43 Accounts Due for Payment

It was resolved that:

1. The Accounts shown on the schedule as being due for payment be paid and
2. The Accounts shown on the schedule as being paid since the meeting held on 2<sup>nd</sup> June 2020, be approved.
3. The Accounts schedule was duly signed.

44 Correspondence

The Clerk advised that it had come to her attention that Father Bede had passed away on Sunday 10<sup>th</sup> May. Father Bede gave a presentation on the History of Worth at the Annual Parish Assembly on 16<sup>th</sup> May 2017. The Clerk sent her and the Councils condolences to Father Aidan and the Abbey.

Mr Pratt wrote to inform the Parish Council that he is attempting to restart the Roadside Speedwatch Team under the new Community Speedwatch system.

The Estate have advised that 105 Lion Lane is being refurbished and the connection of services will commence with gas the week commencing 27<sup>th</sup> July and electricity the week commencing 4<sup>th</sup> August. They also advised that during the week commencing 20<sup>th</sup> July, the Estate’s contractors will be carrying out work in preparation for the services therefore vehicular access to the allotments will be restricted during this period. The Clerk advised that all allotment holders will be notified.

WSCC’s Public Rights of Way Access Ranger will be organising inspections in July and following inspection, routine maintenance work will be prioritised for delivery by their contractor.

An e-mail has been received from MSDC’s Solicitor reminding Members to be careful about using social media at this time. He has received more Code of Conduct complaints in the last three months than in the previous four years. Whatever opinion is given, someone seems to be offended by it and therefore it is always better to stick with factually correct statements.

The Clerk advised that she has received a comment from a Member of the public regarding the bushes obscuring the view for drivers on the edge of the Village Green opposite the bus shelter. She asked if anyone would consider cutting them back and Mr O'Grady volunteered.

The Chairman also thanked Mr O'Grady for the cleaning and varnishing of the benches on the Village Green. Mr O'Grady advised he will do the same with the Lower Green bench in the not too distant future.

Meeting closed at 8:15pm

Signed .....Chairman

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4<sup>th</sup> August 2020