

TO ALL MEMBERS

3rd October 2024

You are summoned to attend a meeting of the ARK COMMUNITY EXECUTIVE COMMITTEE to be held on THURSDAY 10th October 2024 at THE ARK at 10:00 am.

Charlotte Jim
Deputy Clerk to the Council

AGENDA

1 Rental levels for 2023-24

To agree the following: -

- **Hire charges** – as [attached](#) and based on approximately a 3% increase. This is in line with inflation.
- **Parish Council rent** – recommend rise to £11,550 from £11,900 based on approximately a 3% increase.

2 Subsidy

This year, the Parish Council paid a £4,000 subsidy to cover the bookings that are eligible for club rate. It is recommended that this remains the same for the next financial year.

3 Budget for 2025-2026 (see [attached](#))

To review and agree the budget for the next financial year.

Members should note that the repairs and renewals fund of £7,721 is going to be diminished by the works to repair the bollards and the repair to the hot water tank. This will reduce the fund to almost zero.

4 To Approve the quote from Protect Our Place Ltd for the replacement of the smoke detectors in the building £460 + VAT. *(to note that the replacement of two smoke detectors in the Dove Suite has already been authorised). Smoke detectors should be replaced every 10 years, and they are overdue.

5 To review the Fire Safety Policy and agree the addition to the policy ([attached](#))

6 To approve the quotation from Roman Heating for the repair of the following: control thermostat, the sacrificial anodes (these protect the water heater and system from scale build up and are worn and require replacing to protect the water heater and system from damaging scale build up). The flue baffles (condition has also deteriorated and require replacing along with the) associated gaskets - £1293.20. The hot water is not currently maintaining a high enough or constant temperature so these must be replaced.

7 Dunlop Hall flooring

MSDC has been approached for permission to change the floor, to use section 106 funding, and to ask for their opinion on which quote option to approve. They want to add various fees totalling £1,900 (legal fees and a charge for a subcontractor appointed by them to agree/inspect the subfloor). The following actions have been taken:

- District councillor Gary Marsh has been asked to assist in finding a solution.
- MSDC has been asked to reconsider its legal fees as it was believed that they would cover £1,000 of legal fees per parish per financial year.
- The S106 team has been asked if these fees could be included as part of the grant fund.

8 Current Financial Situation

To note the financial position as:

	Year to date
Income	£42,048
Expenditure	£39,144

Repairs and Renewals fund:-

B/F	£7,721
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9 Updates

- a. The bollard lighting in the rear car park has been repaired. The findings were worse than expected and the estimated likely cost is towards the higher end of the approved estimate by full council. The two lights at the end of the car park could not be repaired within budget and so have been removed. They are being stored at The Ark.
- b. The CCTV contractor Protect Our Place mounted the 24vdc relay inside the fire panel.
- c. The fire alarm inspection was carried out by Protect Our Place Ltd.
- d. The leak in the downstairs lady's toilet has been repaired.
- e. A lighting supplier has attended the Ark and looked at the lights in the building. The Electrician will come back to The Clerk with itemised quotes to upgrade/replace current lighting to LEDs. Other quotes may then be obtained.

10 To consider the following ideas at The Ark:

- a. Waste collection - sustainability/recycling
- b. Delegate business meeting rates (Hamper)
- c. Children's party package

11 Future Bookings

Current regular bookings are: -

Karate
Tiny Tekkers
Post Office
Badminton
Hilltop WI
Art Societies

Other events booked: -

02.10 Business meeting
8.10 Business meeting
12.10 Children's Party
13.10 2x Children's Party
16.10 Business meeting
19.10 Children's Party

Gymnastics	20.10 Children's Party
Pilates	27.10 Craft Fair
Yoga	30.10 Art Society
Choir	02.11 Children's Party
Sensory Network	02.11 Children's Party
Creative writing class	03.11 MNDA meeting
Slimming World	06.11 Art Society
Bridge	09.11 Children's Party
	10.11 Children's Party

12 Confidential items

To consider the temporary exclusion of the public and press due to the confidential nature of the business to be discussed.

13 To consider the items in the confidential report