

TO ALL MEMBERS

20th February 2025

You are summoned to attend a meeting of the ARK COMMUNITY EXECUTIVE COMMITTEE to be held on THURSDAY 27th February 2025 at THE ARK at 10:00 am.

Charlotte Jim
Clerk to the Council

AGENDA

1 Risk Assessment

2 Legionella

To note water samples were tested for legionella and E-coli. The results show that neither legionella nor E-coli were detected in the samples.

3 Waste collection

To note the reduced price offered to The Ark for waste collection. The monthly cost has reduced from £109.72 to £76.62.

4 Door entry system

The front door has a box so that the magnet on the front door can be switched off to allow the door to remain open (for example during events and parties). This box is not suitable for the amount of use it gets, so it is recommended that a proper switch is added. Protect Our Place has quoted £75 plus VAT to complete this work.

5 Baby changing unit

The Ark has a considerable number of hirers now with babies, who frequently request somewhere to change nappies. It is recommended that a baby changing unit is fitted into the downstairs disabled toilet. This unit is available for £200.00 inc. VAT plus shipping: [e-Changer Horizontal Baby Changing Table \(White\)](#)

6 Current Financial Situation

To note the financial position as:

	Year to date
Income	£61,400
Expenditure	£68,700

Repairs and Renewals fund:-

B/F	£2977
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7 LED Lighting

To consider advice and costings obtained from a contractor to install bespoke LED fittings or retrofit where possible - options vary in price from £1,764 to £8,039 plus VAT.

9 Future Bookings

Current regular bookings are: -

Karate

Tiny Tekkers

Post Office

Badminton

Hilltop WI

Art Societies

Gymnastics

Pilates

Yoga

Choir

Sensory Network

Creative writing class

Slimming World

Bridge

Other events booked: -

27.2 Mid Surrey Farmers

14.2 Crawley Mariner's Yacht Club

15.3 Private Party

16.3 Christening

22.3 Craft & food Market

23.3 Private party

9.4 Turners Hill Park AGM

10 Confidential items

To consider the temporary exclusion of the public and press due to the confidential nature of the business to be discussed.

11 To consider the items in the confidential report