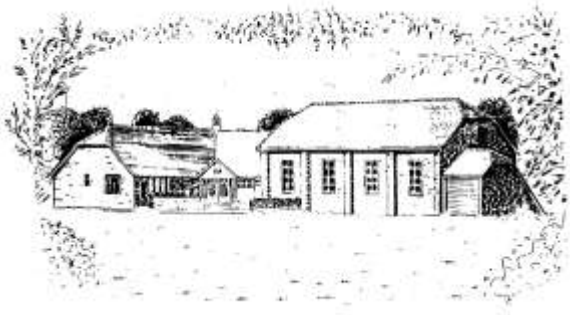


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**TO ALL COUNCILLORS** **29th October 2026**

**You are summoned to attend a meeting of the PARISH COUNCIL to be held on TUESDAY 3rd November 2026 at THE ARK at 7:30 pm.**

C. Finn

**Clerk to the Council**

**A G E N D A**

1 Declarations of interests in any agenda item listed

2 Fifteen minutes for public participation

3 Chairman's announcements

4 To confirm the minutes of the meeting held on 6th October 2026 (attached)

5 Matters currently being pursued - report by the Clerk

6 Planning Applications – to consider the following:

| | |
|---|---|
| DM/24/2503 | The Bay Tree, 2 Providence Terrace, Lion Lane<br>Erection of a lightweight aluminium and glass shelter to the front of The Coffee House Café to create an all-weather dining area. |

7 Report on previous planning applications:

| | |
|---|---|
| DM/24/2653 | 11 Mantlemas Cottages, Lion Lane<br>Permission 19th October 2026 |
| DM/24/2721 | 11 Mantlemas Cottages, Lion Lane<br>Retrospective internal and external alterations<br>Refuse listed building consent 19th October 2026 |
| DM/26/1829<br>& DM/26/1830 | Mantlemas Lion Lane,<br>Demolition of the existing detached garage, and the construction of a single-storey car port structure |

Granted Permission on 23rd October 2026.
(Listed building and conservation areas)

8 Accounts Due for Payment - October 2026 (attached).
*Please submit any questions on the accounts to the Clerk by 3rd November so that the correct information can be reported at the meeting.*

9 Finance Report – To note the finance report for quarter 2 (1st July – 30th September 2026) (attached).

10 To confirm that all councillors consent to receiving electronic correspondence, including the summons to meetings, in accordance with the Local Government Act 1972.

11 Civic Award – To consider nominations by Councillors and make selection of a winner for presentation in January.

12 Interim Internal Audit – To note the Internal Auditor's report following the interim audit carried out on 21 October 2026, as attached, and to consider any matters arising and actions required (attached).

13 **Review of Policies**
To review the following Parish Council policies and agree any amendments required:

a. Risk Management Policy
b. Standing Orders
c. Financial Regulations

14 Correspondence