

**MINUTES OF THE TURNERS HILL PARISH COUNCIL MEETING HELD ON  
TUESDAY 6<sup>th</sup> SEPTEMBER 2022 AT THE ARK**

PRESENT: Mr B Forbes (Chairman) Mrs S Hughesdon (Vice Chairman) Mrs J Forbes  
Dr I Gibson Mrs C Jarvis Mr G Marsh Mr O O'Grady Mr B Theobald, 5  
members of the public, Mrs L Bannister (Clerk) and Mrs C Jim (Deputy  
Clerk)

097 Apologies None

098 Co-option

Mr Theobald introduced himself and Members asked a few questions.

*Dr Gibson arrived*

It was RESOLVED to co-opt Mr Barry Theobald to the Council. Mr Theobald signed a Declaration of Acceptance of Office.

099 Public Participation

A member of the public asked what 'infrastructure' means in relation to S106 funding. The Clerk and Mr Marsh explained infrastructure relates to services and facilities in the Parish such as The Ark, notice boards, street lights and bus stops.

A member of the public asked why The Ark is still locked. The Clerk explained that this is for security reasons – the building has had a couple of attempted break-ins and the Council considers that the staff and clinicians are vulnerable when they are working alone in the building – if the door is unlocked anyone could enter. However, door entry systems will be fitted soon so that visitors can gain entry more easily.

100 Declarations of Personal and Disclosable Pecuniary Interests

Mr Marsh and Mr Forbes will decline to vote on planning applications DM/22/2540 and DM/22/2541 in case they are decided by the planning committee at Mid Sussex District Council.

101 Chairman's Announcements

The Chairman was happy to see members of the public at the meeting.

It was with sadness that we heard of the deaths of Terri Brackpool and Beryl Constable.

102 The Minutes of the Parish Council Meeting held on 2<sup>nd</sup> August 2022, as circulated, were confirmed and signed by the Chairman.

103 Matters currently being pursued by the Clerk

- All work planned for The Ark is booked in for the start of October.
- The street lights have all been painted and numbered.
- The Steward has fixed the picnic table and erected the life buoy.
- The wasps nest at the allotment has been treated.
- The finger post on the Village Green has been replaced.

- 104 Planning Applications  
It was RESOLVED that MSDC be informed that:
- DM/22/2540 4 Newstone Cottages, East Street  
No comments.
- DM/22/2541 4 Newstone Cottages, East Street (listed building consent)  
No comments.
- 105 Report on Previous Applications  
It was noted that the appeal to the enforcement on Shamrock Cottage has been withdrawn.
- DM/22/1919 96 North Street Permitted  
DM/22/2125 Worth School, Paddockhurst Road Permitted  
DM/22/1951 1 Mount Noddy, Paddockhurst Road Permitted
- 106 Appointment of roles It was RESOLVED to appoint:
- Mrs Forbes and Mr Marsh to the Staffing Committee (along with Dr Gibson and the Chairman)
  - Mid Sussex District Council Health and Wellbeing Meetings – the Council will no longer send a representative to these meetings.
  - West Sussex County Local Forum meetings - the Council will no longer send a representative to these meetings. When meeting dates are listed an agenda item will be added so that the Council can raise questions if necessary.
- 107 Flag It was RESOLVED to appoint Streetlights to repaint the flagpole at a cost of £165 plus VAT.  
Mr Forbes reported that at some point the pulley system needs changing or replacing to make swapping the flag easier.
- 108 Risk Assessment 2022/23 It was RESOLVED to approve this.
- 109 Civic Award Written nominations to be sent to the Clerk by end of October for consideration by Councillors in November and presentation in January.
- 110 Remembrance Day Wreath It was RESOLVED to donate £40 to the Royal British Legion.
- 111 CCTV Policy It was RESOLVED to approve this.
- 112 Speed Indicator Device It was RESOLVED to contribute approximately £400 towards a new device for the Cluster Group (depending on how many Councils decide to contribute).

113 Village Gates It was RESOLVED to:

- Purchase wooden gates from L J Whittaker Fencing at a cost of £344.
- Purchase a new sign from Ovenden Signs at a cost of £540.
- Instruct Kenwards to fit the signs at an approximate cost of £950 plus VAT.
- Get quotes to replace the gates on Paddockhurst Road and North Street.
- Investigate new gates on Selsfield Road and at the junction with Mount Lane and East Street.

114 Civility and Respect

- a. The Council pledged to:
  - Treat other councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles
  - Commit to training councillors and staff
  - Sign up to the code of conduct for councillors
  - Have good governance arrangements in place
  - Commit to seeking professional help at early stages should civility and respect issues arise
  - Call out bullying and harassment if and when it happens
  - Continue to learn from best practice in the sector and aspire to being a role model/champion council
  - Support the continued lobbying for the change in legislation to support the civility and respect pledge including sanctions for elected members where appropriate
- b. It was RESOLVED to approve the Dignity at Work Policy.

115 External Audit It was noted that the External Audit for the year ended 31<sup>st</sup> March 2022 was completed. The Auditors noted that the Notice of Public Rights requires the name/signature of the Responsible Financial Officer to be noted on the form.

116 Accounts Due for Payment It was RESOLVED that:

- a. The Accounts shown on the schedule as being due for payment be paid;
- b. The Accounts shown on the schedule as being paid since the meeting held on 2<sup>nd</sup> August 2022, be approved; and
- c. The Accounts schedule be duly signed.

117 Correspondence

None.

Meeting closed at 8.20 pm

Signed .....Chairman

4<sup>th</sup> October 2022