

## MEETING OF THE ARK COMMUNITY EXECUTIVE

Thursday 19<sup>th</sup> January 2023 at 10.00 am.  
The meeting was held in the Dove Suite

### MINUTES

**Attendees:** Mr Forbes, Mrs Jarvis, Mrs Hughesdon, Mrs Bannister (Clerk), and Mrs Jim (Deputy Clerk)

#### **1 Risk Assessments**

The ARK Risk Assessment was approved and adopted.

#### **2 Boiler/Gas Contract**

It was decided to remain with Roman Heating. Mrs Bannister informed the committee members of the reasons communicated by Roman Heating on why the system may require further repairs in the future.

#### **3 Repairs to radiators**

It was resolved to recommend that council proceeds with option 1. at a cost of £3270.

#### **4 Section 106/ Projects**

The Committee decided to consider the next project at the ARK to be the conversion of the Ladies and Men's changing rooms to toilet cubicles. At present £24,066 is remaining from Section 106 grant funding. Clerk and Deputy clerk to obtain quotations and source trades.

#### **5 To approve the ACE Terms of Reference**

The Terms of Reference were approved with the addition of increasing the delegated powers to spend up to £1000.

#### **6 Storage of Grit**

The preference is that the Clockfield residents keep their own grit supplies within the estate.

#### **7 Fire exits – Dunlop Hall**

The front door to the building is to remain open/unlocked during bookings. The stewards to check all toilets after bookings, to check for people hiding there.

#### **8 Items for the future**

- a Solar panel storage - The committee are not looking to get solar panel storage for the building at this time due to the additional cost this would incur to fit the batteries etc.
- b Replacement of carpets/flooring in both treatment rooms. Clerk/Deputy Clerk to obtain quotes and report back to the committee.

#### **9 Current Financial Situation**

To note the financial position as:

	Year to date
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Income	74,811
Expenditure	82,907

Repairs and Renewals fund: -

B/F	10,857
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## 10 Updates

- Spare barrier key and signs for the rear carpark gate – Cllr Gary Marsh has offered to speak to our contact at MSDC to try and obtain the items.
- Parking issues – Vehicles are consistently being parked in the ARK car parking spaces; this is a problem when there are bookings at the Ark as parking spaces cannot be used to their capacity. Clerk/Deputy clerk to continue to place notices on cars and attempt to reach out to the residents of neighbouring properties through their resident's association.
- Issues with the solar panels – Clerk to continue to chase Solar Edge for resolution.

## 11 Future Bookings

Current regular bookings are: -

- Karate
- Tiny Tekkers
- Post Office
- Badminton
- Hilltop WI
- Art Societies
- Gymnastics
- Pilates
- Yoga
- Choir
- Bridge
- The Sensory Network

Other events booked: -

- 21.01 Child's party
- 28.01 Repair Café
- 02.02 WHS meeting
- 11.02 Engagement party
- 22.02 Mid Sussex Farmers Draghounds
- 26.02 Meridian Archery Club
- 27.02 Child's party
- 10.03 Crawley Mariners Yacht Club
- 26.03 WHS Spring Show
- 02.04 MNDA
- 24.04 Belly Dancing Class
- Other provisional bookings TBC