

MEETING OF THE ARK COMMUNITY EXECUTIVE COMMITTEE

THURSDAY 24th April 2025 at THE ARK at 10:00 am

This meeting will be held in the Dove Suite – access is via the patio door

MINUTES

Attendees: Cllr Sue Hughesden – Chairman (SH), Cllr Chris Jarvis (CJ), Cllr Bruce Forbes (BF), and Mrs Charlotte Jim – Clerk (CJ), Miss Elaine Norman – assistant Clerk (CJ)

Apologies Mid Sussex District Councillor Gary Marsh

1. Quote from Roman Heating

The quote was noted for £487 to repair the combustion seals to each boiler. This was in addition to the scheduled servicing at £300.

2. To discuss any ideas or aims for The Ark to achieve in the coming financial year.

No new projects were identified during the meeting. However, the committee members agreed to bring forward any potential ideas or initiatives as they arise throughout the year.

3. Current Financial Situation

The current financial position was noted as of 31st March 2025:

	Year to date
Income	£73,533
Expenditure	£76,880

Repairs and Renewals fund: -

B/F	£2977.17
-----	----------

4. Updates

a. The application for section 106 funds for the proposed new floor in the Dunlop Hall has been sent to Mid Sussex District Council and is awaiting approval. New quotes were sought and provided by the contractor.

b. Some of the light bulbs have failed in the Dunlop Hall, an electrician has been out to inspect, and we are awaiting a quote, including hire of a tower to access the ceiling.

c. CCTV/door entry system

A contractor has been booked in to service the CCTV and door entry system and replace the door magnet switch with a different type to suit the usage.

d. Baby Changing Unit Installation and Changing Room Modifications

The baby changing unit has been purchased but has not yet been installed. CJ recommended that the unit be installed in the male changing room, positioned above one of the benches. Additionally, CJ proposed that the male changing room be redesignated simply as a "changing room." This includes replacing the current door lock with a toilet-style lock and updating the signage to indicate vacancy status.

The committee approved this recommendation. It was also noted that the two existing toilet facilities, being individual enclosed rooms, will be reclassified as unisex toilets.

5. Future Bookings

Current regular bookings are: -

- Karate
- Tiny Tekkers
- Post Office
- Badminton
- Hilltop WI
- Art Societies
- Gymnastics
- Pilates
- Yoga
- Choir
- Gales & Crawley Down Badminton
- The Sensory Network
- Badders badminton
- Short mat bowls
- Bridge
- Creative Writing

Other events booked: -

- 27.04 Children's Party
- 30.04 Meeting
- 3.05 Children's Party
- 4.05 Children's Party
- 8.05 Meeting
- 10.05 Private booking
- 18.05 Children's Party
- 31.05 Party
- 1.06 Party
- 14.06 Party
- 27.06 Ladies night
- 29.06 Private booking
- 3.07 Work meeting
- 4.07 Quiz event