

MINUTES OF THE TURNERS HILL PARISH COUNCIL MEETING HELD ON
TUESDAY 7th October 2025 AT THE ARK

PRESENT: Cllr B Forbes (Chairman) Cllr S Hughesdon (Vice Chairman) Cllr J Forbes I Gibson Cllr F Lutman
Cllr C Jarvis Mrs C Jim (Clerk) and 2 members of the public

098 Apologies – Cllr G Marsh Cllr P Coote Cllr

099 Declarations of interests in any agenda item listed – None

100 Fifteen Minutes Public Participation
None

101 Chairman's Announcements

Reminder that the remembrance service will take place on Sunday 9th November commencing at 3.30pm at St Leonards Church. Cllr Forbes B requested as many attend as is possible.

102 The Minutes of the Parish Council Meeting held on 2nd September 2025 were approved and signed by the Chairman.

103 Matters currently being pursued by the Clerk

- Dunlop Hall Floor Replacement - We are currently awaiting confirmation from the contractor regarding the timeline for the removal of the existing floor and installation of the new flooring in Dunlop Hall.
All hirers will be notified in advance of any necessary cancellations. Where possible, bookings will be relocated to alternative rooms within The Ark to minimise disruption.
- WithyPitts Pond - The Clerk is currently in communication with Knight Frank, acting on behalf of the Paddockhurst Estate, to explore potential grant funding opportunities for improvement works to WithyPitts Pond.
In addition, the Clerk will arrange meetings with a minimum of two companies to obtain quotes for the proposed works, as part of the procurement process.
- The Clerk hosted other Clerks from nearby parishes to resume the Cluster Group to discuss the Local Government Reform (LGR) to enable sharing of information, and if necessary, a joint approach to contacting MSDC and delivering services. The Cluster Group plans to meet 3-4 times a year and will time meetings ahead of MSDC Liaison meetings so that any issues can be raised. The Group can be used to share information about local issues and work as a body to request information and action from other organisations.

104 Planning Applications – to consider the following:

DM/25/2408 Shamrock Cottage, Turners Hill
Trees in Conservation area. Two Leylandii Trees - Fell.
The Parish Council would like to defer to the tree officer.

DM/25/2469 96 North Street
Proposed single storey extension to rear elevation, single storey extension to side elevation and new dormer to the rear.
The Parish Council has no objections or concerns to the proposed planning application.

105 Report on previous planning applications:

None at the time of the publication of the agenda.

106 Accounts Due for Payment

It was RESOLVED that:

- a The Accounts shown on the schedule as being due for payment be paid.
- b The Accounts shown on the schedule as being paid since the meeting held on 2nd September, be approved; and
- c The Accounts schedule be duly signed.

107 The updated Standing Orders were reviewed and approved by the council.

108 The updated Financial Regulations were reviewed and approved by the council.

109 The council RESOLVED to accept the quote from Enterprise Services Group Ltd of £1,100.00 excluding VAT for removal of all bramble growth, tree suckers and waste from around the pond.

110 The Council considered and RESOLVED to accept the recommendation from Enterprise Services Group Ltd to:

- a. Replace the current yearly one-off maintenance of the village pond area with regular fortnightly upkeep during the cutting season, covering grass cutting, tree sucker removal, and bank clearance. This would remove the wild areas, giving the pond a more formal appearance consistent with other village green spaces.
- b. To approve the quoted cost for this change of £480 per year.

111 The Council RESOLVED to approve, in principle, the expenditure for the purchase of four Speed Indicator Devices (SIDs) with solar panels from ElanCity UK, subject to confirmation of license approval from West Sussex County Council. Total cost (excluding VAT): £9,359.00.
Cllr I. Gibson has volunteered to contact the Mid Sussex District Council (MSDC) Section 106 Officer to enquire whether a portion of the funds allocated from the completed Clockfield development—specifically those designated for future West Sussex County Council (WSCC) projects under the category of *Sustainable Transport*—could be used towards the purchase of Speed Indicator Devices (SIDs).

112 Civic Award – written nominations to be sent to the Clerk by end of October for consideration by Councillors in November and presentation in January.

113 Correspondence

The Clerk provided a summary of recent correspondence that may be of interest to Councillors and offered to share any relevant items upon request.

The Chairman closed the meeting at 8:27pm

SignedChairman

4th November 2025